



## Karachi Chamber of Commerce and Industry

### OBJECTIVES PLANNING 2018-19

S. No.	OBJECTIVES	PLANNING	TIME FRAME	RESPONSIBLE PERSON	STATUS	REVIEW DATE	REMARKS	NEXT REVIEW DATE	REMARKS
<b>General</b>									
01.	KCCI representation on different forums (at-least 12 Government bodies, 21 Academic Institutions etc.)	Check from record and prepare letter for each forum after consultation of President.	Oct 2018	PS to Office Bearers/ Committee Secretary / Office Bearers/ Secretary General/ D.S. General		Dec 2018			
02.	Trade Delegations	1. To organize delegation to Saudia 2. To organize delegation to China	Dec 2018	OBs/Secretary General/DSG		Feb 2019			
03.	Chamber's New Building	KCCI will construct new building according to requirement of a premier Chamber of Pakistan	2019	Chairman BMG, Vice Chairmen BMG/OBs/Secretary General/ Secretariat	Plot already purchased for the building at Cillton	June 2019			
<b>( Women Entrepreneurs, Committee for My Karachi) – Mrs. Nida Aman</b>									
04.	MY KARACHI" - GASIS OF HARMONY (at-least 250 stalls)	To provide maximum interaction between national and international exhibitors and consumers. Form a committee to look after all related work. A better environment both for buyers/sellers.	Dec 2018	Committee Secretary & D.S. Exhibition		Jan 2019			
<b>(Exports, Fairs, Exhibitions &amp; Trade Delegations, Special Committee to implement MOUs, Port &amp; Shipping) – Mr. Farrel Menezes</b>									
05.	Signing of at-least MoUs.	I. To forward draft proper mature for signing new MOUs II. Implementation and execution of existing MoUs. III. Regular monitoring and evaluation.	Dec 2018	Committee Secretary for Special Committee for Liaison with International Chambers/Secretary General		Feb 2019			
06.	INCREASE NO. OF PARTICIPANTS BY 5% OF THE LAST EXPORT TROPHY AWARD	Invitations preparation must be done by DS and after approval from Office Bearers and Secretary General would be forwarded to all members of KCCI. Proper & Impressive Advertisement to get KCCI Trophy	Dec 2018	Committee Deputy Secretary		Feb 2019			
07.	For better working of Port & Shipping Committee	To create a better interaction between ship agents & Ship users	Dec 2018	Committee Deputy Secretary		Feb 2019			
08.	Exports Sub-Committee basic work	To find out practical solution which can boost Exports from Pakistan moreover to help revive the EPZ in Pakistan	Dec 2018	Committee Deputy Secretary		Feb 2019			
<b>(Law &amp; Order, Diplomatic Missions &amp; Embassies Liaison) – Ms. Humaira Shariq</b>									
09.	Sub-committee members meeting on Issues of Law & Order (at-least 6 meetings to be arranged)	Preparing Agenda for the meeting and get it approved by Chairman of the Sub-Committee, Secretary General and Office Bearers, then forward it to all concern committee members. After getting feedback of General Member	Nov-2018	Committee Deputy Secretary		Mar 2019			
<b>(Research) – Ms. Uzma</b>									
10.	Compiling profiles and data of countries whom delegations may visit Pakistan whereas those can be our destination too	Preparing e-bulletin, gathering information at the time of visit of dignitaries.	Dec-2018	Director Research		Feb-2019			



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(Information Technology Department) – Mr. Naveed

11.	Addition of Member Feedback Form and Member Complaints section on KCCI Website.	Prepare Electronic digital Feedback forms. Upload them on Website. Prepare member complaint section on digital form. Upload the complaint form on website.	Dec 2018	Department Head/Secretary General/Committee Secretaries	Feb-2019			
<b>Management Representative &amp; Secretary General</b>								
12.	CAPACITY BUILDING (Increase in no. of participants from last year by TWO). Staff & MC members)	I. Refer to Training Plan II. Seminars Workshops	Jan 2019	MR/Office Bearers/Secretary General and Deputy Secretary General	Apr-2019			
13.	Increase in Member Satisfaction level 5% from the last Year.	To train & educate staff so that they understand requirements/suggestions of members. To reply to members' feedback on regular intervals	Jan 2019	Secretary General/MR	Jun-2019			
<b>(Sub-Committees, GST &amp; Refunds, Income Tax &amp; Federal Excise Duty, Provincial &amp; Local Taxes) – Mr. Zeeshan Mehmood</b>								
14.	PRE-BUDGET PROPOSALS (At Least 30 participants to participate in Pre Budget meetings)	Invitations to taxation related persons. Gather proposals from them and from KCCI members to prepare pre-budget presentation.	Jan 2019	Committee Secretary/ O.S.S/Secretary General	Apr 2019			
<b>(Membership) – Ms. Talat</b>								
15.	Convert Membership application. Requirements in Urdu and Also display them on Soft Board and Web Site	Translation of Application form Requirements in Urdu. Prepare instructions to be displayed. Proof Read all instructions. Display them on Soft Board and also on website.	Jan 2019	Department Head/OBs/Secretary General				
16.	Increase in Membership	To promote services, which KCCI is already giving to its members (Visa recommendation/certificate of origin/free sales certificates etc)	Jan 2019	Department Head/OBs/PRO/Secretary General	Jun-2019			
<b>Public Relation Department</b>								
17.	Increase no. of Events by 2 and increase in no. of meetings by diplomats by 3 at least.	Preparation of circulars, agenda points development and get them approved by Secretary and then forward it to respective consul generals and ambassadors.	June 2019	Head of Department/OBs/Secretary General	Jun-2019			

Prepared By:   
D.S.G / MR

Reviewed By:   
Secretary General

  
V. President

  
S.V.P.

Approved By:   
President